

OFFICIAL USE ONLY

Reference Number:.....

1. Personal Details

Surname (as on passport):

First Name (as on passport):

Male: Female: Nationality:.....Date of Birth:

Passport number:..... Date of issue:..... Date of expiry:.....

2. Contact Details

Permanent Address

Correspondence Address (if Different)

.....
.....
.....

Tel: Tel:
(including country and area code) (including country and area code)

Fax: Fax:
(including country and area code) (including country and area code)

Email:.....

3. Course Details

Academic English Courses

- English Programme minimum entry requirement IELTS 4.0 (or equivalent)
- English programme 12 months (Recommended minimum IELTS entrance score 4.0 – 4.5)
- English programme 8 months (Recommended minimum IELTS entrance score 4.5 – 5.0)
- English programme 4 months (Recommended minimum IELTS entrance score 5.0 – 5.5)

General English Courses

- English programme 9 months English programme 6 months English programme 3 months

4. English Language Proficiency

Date of Test: Please enter your score in the relevant box below:

IELTS TOEFL Other test (please indicate):.....

Reading: Writing: Speaking: Listening:

5. Have you previously applied to LSC Malta or its affiliated colleges? Yes No

If yes, when?

6. Do you have any friends or relatives currently studying at LSC Malta or its affiliated colleges? Yes No

If yes, give details:

7. How did you hear about the college?

Friend Media (Advert, Exhibitions etc) Agent Website Representative

Give brief details of the above source:

5. Education

Please choose a qualification you hold and tick the box:

- | | |
|-------------------------------------|--------------------------|
| Higher/Secondary School Certificate | <input type="checkbox"/> |
| GCSC/A-Level/BTEC (or equivalent) | <input type="checkbox"/> |
| Undergraduate degree | <input type="checkbox"/> |
| Post-graduate degree | <input type="checkbox"/> |
| Other | <input type="checkbox"/> |

If other, please give details:

6. Who will pay your tuition fees? (please tick appropriate box):

- Yourself Family member (Parents) Sponsor/Your Employer

The following documents must be submitted with your application form:

- Copy of passport
- Proof of IELTS (or equivalent) score
- Relevant attested photocopies of your educational qualifications.

Please provide official English language translations of these documents where appropriate.

Terms and Conditions of Students of London School of Commerce Malta (LSC Malta)

- 1. Attendance** - Students are expected to maintain 100% attendance.
- 2. Code of Conduct** - Disciplinary action will be taken against any student for inappropriate behaviour or breach of our code of conduct and could lead to exclusion/termination from the programme.
- 3. Programme Fees and Refund Policy** - If a student would like to accept their place on the course, the fee in full must be paid in advance. Your course fee includes all costs associated with your recruitment and admission.

LSC Malta's fee refund policy is set out below:

- a) Fees will be refunded in full if the student's application is declined by LSC Malta.
- b) In the case of a full fee refund, because of a visa refusal, there will be an administration charge of €250, deducted when this fee refund is paid.
- c) Once the student has commenced the course, fees will not be refunded.

4. Deferrals - The student agrees not to defer or change his/her programme start date without prior written authorisation from LSC Malta.

5. Published course content - All courses and modules offered by LSC Malta are subject to changes and can vary from time to time. LSC Malta reserves the right to change the course content without any prior notice to the student. In the event of the selected modules, options or degree programmes being closed or not conducted, a suitable alternative will be provided.

6. Equipment / Textbooks - The student is expected to buy the recommended textbooks for all study modules prior to the commencement of the course. The student Agrees to purchase a personal computer or laptop prior to the commencement of the course.

7. Documents Supplied by Student

All documents and information supplied are true, authentic and correct.

If any document supplied is incorrect, fraudulent or misleading, the student will automatically be terminated from the course.

8. In the event or a student being terminated for lack of attendance or progression, the student will be liable for the entire course fee and there will be no refund of fees.

9. The School cannot be held liable for any delays in exam boards and results.

I confirm that to the best of my knowledge the information given in this form is correct. If accepted on this course, I agree to abide by the above terms and conditions.

Applicant Signature (as per passport) : _____

Date : _____

Kindly return the completed application to:

Admissions, **London School of Commerce Malta**, Floor 3, Europa Centre, St. Anne Street, Floriana FRN9020, Malta
Tel: +356 2122 6200 / Email: info@lscmalta.edu.mt